



# Northwest Suburban Driving School

## HOW TO OBTAIN AN INSTRUCTION PERMIT !

1. Only mark areas on permit application as instructed during class.
2. If under 18, it must be signed by your father, mother, or legal guardian first.
3. *Permit Trip Check List* You must take the following with you in order to get a permit:
  - A) THE SIGNED PERMIT APPLICATION, AND ACCOMPANYING PARENT.
  - B) CASH OR CHECK MADE PAYABLE TO THE “SECRETARY OF STATE” FOR \$20 PERMIT FEE.
  - C) EYEGLASSES OR CONTACTS IF YOU WEAR THEM. (You will be taking an eye exam)
  - D) YOUR SOCIAL SECURITY CARD.
  - E) A CERTIFIED COPY OF YOUR BIRTH CERTIFICATE ( You must have the official copy of your birth certificate with a raised stamp or colored seal) OR  
  
A VALID PASSPORT. *If you need a copy of your birth certificate, you must call the county office in which you were born...*
  - F) SOMETHING WITH YOUR CURRENT ADDRESS ON IT, FOR EXAMPLE:
    1. Bank book or statement
    2. Magazine subscription
    3. Bills or other letters received
    4. Insurance policy
    5. Identification card
  - G) SOMETHING WITH YOUR SIGNATURE ON IT, FOR EXAMPLE:
    1. Credit card
    2. Identification card
    3. Valid passport
    4. Social security card

***Take all of the above items to your nearest Secretary of State Driver Services Facility.***

**Hours**

Tuesday 9 a.m. - 7 p.m.  
Weds. – Friday 8 a.m. – 5:30 p.m.  
Saturday 8 a.m. - Noon

Aurora.....339 E. Indian Trail Rd.....( 630 ) 896 - 3425
Chicago West....5301 W. Lexington Avenue.....( 773 ) 854 - 4836
Elgin.....595 S. State Street.....( 847 ) 697 - 2112
Libertyville.....342 Peterson Rd.....( 847 ) 362 - 7190
Lombard.....837 S. Westmore.....( 630 ) 629 - 0434
Naperville.....931 W. 75 <sup>th</sup> Street.....( 630 ) 369 - 9283
Niles.....9038 Golf Road.....( 847 ) 299 - 9351
Waukegan.....617 S. Green Bay Road.....( 847 ) 662 - 7040
Woodstock.....428 Eastwood Drive.....( 815 ) 338 - 3109

**Hours**

Tuesday 8 a.m. - 6 p.m.  
Weds. – Friday 8 a.m. – 5:00 p.m.  
Saturday 8 a.m. - Noon

Belvidere.....1550 Pearl Street.....( 815 ) 544 – 3895
De Kalb.....1316 Oakwood.....( 815 ) 756 – 7781
Oregon.....Area Three, Pine Plaza...( 815 ) 732 – 2492
Rockford.....3720 E. State St.....( 815 ) 394 – 0179

**Hours**

Mon, Tues., Thurs. & Fri 8:30 a.m. – 5 p.m.  
Wednesday 10 a.m. – 7 p.m.

Chicago North.....5401 N. Elston Ave.....( 773 ) 794 – 5828
Deerfield.....244 S. Waukegan Rd.....( 312 ) 793 – 1010
Melrose Park.....1903 N. Mannheim Rd....( 708 ) 338 – 7709
Schaumburg.....1227 E. Golf Rd.....( 847 ) 619 – 1450

This information was provided by Northwest Suburban Driving School.

**BE SURE TO BRING YOUR DRIVING PERMIT, WHEN YOU GO OUT ON YOUR SCHEDULED DRIVING LESSONS**